

Promoting Productive Employment and Decent Work for Women

in Egypt, Jordan and Palestine



تعزيز العمل الإنتاجي
و العمل اللائق للمرأة
في مصر والأردن وفلسطين



Questions and Answers

UN Women Call for proposals Ref #: 2/2020

Q&A session: Wednesday 13 May 2020, 11.00-12.30 pm

Via Zoom portal

1. If we are receiving a fund from WPHF through UN Women as the managing entity, are we still able to apply?

Yes you can.

2. Regarding the mandatory “references”- shall we provide just the contact information, or are reference letters required?

You can provide reference letters from your donors, UN agencies etc.

3. We are registered as non-for profit company with the Ministry of National Economy in Palestine. Thus, we are a national NGO. Are we still eligible to apply or the call is directed for small CSOs?

If you have a registration as an NGO from the Registrar of NGOs from Ministry of Interior, then you are eligible to apply.

4. Could you please elaborate on the unpaid initiative that could be implemented as a test for individual champions? (3.1.b. page 5).

Please refer to the details indicated in the Terms of Reference as part of this Call for Proposals, including related activities and indicators. You will need to unpack the interventions and showcase how you will be able to achieve related results.

5. I have a specific question, regarding the mandatory documents: "Sexual Exploitation and Abuse (SEA) policy consistent with the UN SEA bulletin [ST/SGB/2003/13](#) Where RP has adopted UN Women SEA Protocol, RP has to ensure to have developed a SEA policy" Would UN Women like us to share our policy, or would it like us to adopt UN Women's policy?

Please note that you will need to submit your organizations' policy if you have already one, and you can also print out UN Women's policy from the link indicated in the Call [ST/SGB/2003/13](#) and attach to the proposal submitted.

6. For CSOs, in the criteria, who are already partners with UN Women, are they eligible to apply, is the decision based on existing partnership or new one?

If you are a partner of UN Women, you can still apply for this call, the evaluation committee is transparent and objective, and will take into consideration the different criteria and scoring elements while reviewing any proposal submitted.

7. Admin and financial regulations, are in Arabic, can we submit them? shall we send our proposal with attachments in one attachment? It is huge in size and we cannot send in one email. Can we send in several emails?

You can share the supporting documents in Arabic, and you can send the documents using WE Transfer or Google documents. However, we can receive from you only one email for the submitted technical and financial proposal.

8. How many CSOs/partners will be selected?

UN Women will sign a contract only with one NGO, however, the selected can sub-contract other NGOs or CSOs if they go for a consortium of partners to present a comprehensive approach and wider reach from different areas of Palestine.

9. For financial audit reports, can we submit till 2018, due to the crisis, we did not complete our audit for 2019.

If the 2019 audit is still not finalized when the proposal is submitted, you can send the 2018 audit, while sharing also a note from the Organization to confirm that 2019 audit is not yet finalized and audit report is not yet completed. You need to submit the available audits of the latest three years as per the guidelines.

10. Should the intervention cover only WB or only Gaza?

No, your proposed intervention needs to be comprehensive to target different areas, to document experiences from different parts from Palestine.

11. Will the preference in selection by UN Women will be for women's organizations?

No, not necessarily, as per the Call for Proposals, women's organizations are encouraged to apply.

12. Is it possible to build on existing programs implemented by the applying CSO or shall we create new ones?

Yes you can, you will be upscaling the similar initiative based on lessons learned.

13. For small CBOs, UN Women never targets them in the calls, although they present the frontline work with the community?

This Call for Proposals is open for all CSOs who can align with the needed criteria. If this CSO cannot meet all the requirement, they can join forces with other CSO and submit one proposal.

14. In the Call you mention barriers that women face, what do you mean by barriers? Also, it is hard to create a partnership with an NGO in WB, will this be taken into consideration in the scoring?

Please refer to the Context background in the Call for Proposals, it entails different barriers that women face to access equal economic opportunities, including social stereotypes, economic, political etc. UN Women has been working with CSOs partnering from different areas of Palestine and proven to be a successful experience. This meeting has different attendees from different areas, we encourage you to contact them and initiate a relevant partnership.

15. Until when we can send inquires via email?

Until 19 May 2020

16. In the CFP document, eligible organizations to apply should have a minimum of five years of establishment, however, there is a footnote that says "In exceptional circumstances three (3) years of history registration may be accepted and it must be fully justified." Can you please confirm if an organization that is 3 years old can apply for this Call?

As per the guidelines for the current Call for Proposals, you may apply for it and our committee shall review all proposals and deal with them on a case by case basis in relevance to the years of experience.

17. Are the target groups limited to the ones mentioned in the Call or we can add?

No, UN Women gave an example, you can add target groups as needed.

18. We are a social for profit with non profit mission?

If you have a registration as an NGO from the Registrar of NGOs from Ministry of Interior, then you are eligible to apply.

19. The project duration should be 24 months, or we can submit for a less duration?

You can submit a proposal less than 24 months, however, you need to demonstrate how you can achieve the results in a less duration and the amount proposed.

20. Is it mandatory to have a consortium of partnerships, or we can submit individually?

The Call mentions that proponents are encouraged to form a partnership consortium, if you choose to submit individually, you need to prove that you can do it as a standalone organization, how you can achieve the impact, and demonstrate the approach.

21. The CFP deadline is a short notice, can you consider extending it?

We will be extending the deadline; we will announce it on our Facebook and website.

22. Is there a specific percentage for the budget in terms of locations of implementation?

No, it is up to the submitting proponent to decide on the budget allocations as per the technical proposal.

23. Which definition of the decent work shall we follow? If We decide to use job placements, shall we commit to the minimum wage (ILS1,450), this will mean a temporary job placement opportunity for women?

- You should follow the definition of ILO for the decent.
- The job placements are based on an agreement between the private sector and presented as an opportunity for a person to be maybe later hired if the private sector.
- The Job placements should not be the main implementing tool for this intervention, there are several innovative tools that you should use. If the budget presented has an allocation of 80% or more for job placement, this will cause losing scores, where you did not follow the ToR guidelines.

24. How many people approximately should be considered as our "staff" for the Annex B.3?

There is no limit, it is up to you to consider it.

25. Should we also include in this section the staff who would support the project from other organizations on some specific components of the project?

If you are going to sign an agreement with them, then their salaries should be part of your budget under specific activities and not under your main salaries budget.

26. Is there a minimum/maximum amount of people expected?

No. It depends on the complexity of the intervention and reasonable percentages of coverage, however, there will need to be a full-time project manager assigned for this project, among other staff.

27. Shall we mention all of our partners (other NGOs, media, institutions..) in this proposal ? Or will we have room to add other partners later, if the project is accepted?

Yes, you will need to explain your intervention approach fully and how the partnerships will help you in achieving the results of this intervention and their roles.